

**Committee on Governance Meeting Minutes**  
**Meeting #19 (2017-18)**  
**Tuesday, January 18, 2018, 10:00 am – 11:00 am**  
**Faculty Governance Conference Room**

In Attendance: Leonard Albano, Glenn Gaudette (Chair), Susan Roberts, David Spanagel (Secretary), and Bengisu Tulu

1. The meeting was called to order at 10:08 am.
2. The agenda was approved as amended.
3. Review of the minutes for COG meeting #18 (Jan. 11, 2018) was postponed as a courtesy to the two committee members who were attending the Annual Planning and Budget Process meeting at this same hour.
4. Prof. Gaudette described some of the reactions he had received in the aftermath of COG's Jan. 2, 2018 decision not to endorse the bylaw change proposal as it stands. Committee members responded and provided suggestions for how to best articulate COG's process and deliberations in this matter, if the COG Chair was called upon to do so for any reason during the January 18, 2018 Faculty Meeting (scheduled for later that afternoon).

Prof. Gaudette also indicated that the Faculty Governance office is ready to initiate the nominating phase of the election process for the next Secretary of the Faculty. The SoF must be chosen before the first round of committee elections (COG, COAP, and CTAF) can proceed.

5. COG members reported on their progress toward final revisions of materials needed for the Faculty Evaluation of Administrators. Most of this year's administrators have provided feedback to the draft questions. None has yet provided a brief paragraph that describes their responsibilities.

Prof. Spanagel reported on his conversation with the CFO Jeffrey Solomon, regarding an alternative way to provide him with valuable faculty feedback. COG decided on Nov. 13, 2017 to remove the CFO from this year's list of administrators to be evaluated by the entire faculty. CFO Solomon said he would welcome a biennial review process involving the input of current and most recently departed FAP members, since they have experiences relevant to his position's performance on behalf of WPI's institutional needs and priorities. FAP members work closely with the CFO, and meet with him on a weekly basis. Other faculty members who have concerns or praise to share about the CFO's role and performance should be invited (whenever the review process is reinitiated) to forward their thoughts to a FAP member. Prof. Gaudette will discuss alternative approaches with the Chair of FAP.

COG continued discussions regarding the development of a parallel set of evaluation questions that address what is going on with the whole institution (rather than any particular administrator). Prof. Tulu described research she has conducted with validated questions that effectively measure institutional culture and climate. While data on these areas might be very

useful to decision-makers at WPI, COG agreed to remain focused at this time on just piloting a set of questions about WPI's current state and future directions.

6. Since COG members have not been able to identify any mutually convenient meeting time longer than 60 minutes in duration, the committee will try to convene a second meeting each week: on Mondays from 10-11am, in addition to its Thursday morning meetings for the remainder of C term.
7. The meeting adjourned at 11:00 am.

Respectfully submitted,

David Spanagel, COG Secretary