

**Committee on Governance Meeting Minutes**  
**Meeting #21 (2017-18)**  
**Thursday, January 25, 2018, 10:00 am – 11:00 am**  
**Faculty Governance Conference Room**

In Attendance: Leonard Albano, Bruce Bursten (Provost), Glenn Gaudette (Chair), Mark Richman (Secretary of the Faculty), Bengisu Tulu, and Suzanne Weekes.

1. The meeting was called to order at 10:04 am.
2. The agenda was approved as distributed.
3. The minutes for COG meeting #20 (Jan. 22, 2018) were approved as amended.
4. COG members reviewed the status of the upcoming Faculty Evaluation of Administrators. Survey questions for each administrator (President, VPR, Dean of Undergrad. Studies, Dean of Grad. Studies) are nearly complete but COG does not have one-paragraph job descriptions for each administrator that would be included each survey. There were no new updates on the surveys for the President, the VPR, the Dean of Undergraduate Studies (DUGS), and the Dean of Graduate Studies (DGS). COG is still collecting one-paragraph job descriptions from the VPR, the DUGS, and the DGS to include in the survey. The general questions relating to the state of the Institution are complete.
5. Old Business:
  - a. Profs. Richman and Gaudette met with Dean Wobbe in her role as co-Chair of the Global Impact Division (GID) implementation advisory group to discuss possible timing of a proposal for faculty consideration of the GID. The suggestion was to bring the proposal for the creation of the GID to COG in time for COG to share it with other governance committees if needed, to then forward it to the Faculty at the April Faculty meeting, and then revise it based on feedback for a vote at the May meeting.
  - b. Prof. Richman agreed to re-examine the draft of the updated COG charge that COG had developed last year for inclusion on the Faculty Handbook. The point of the update was to identify some of the specific tasks that COG has taken on as a matter of general procedures, and to spell out COG's role in revising the Faculty Handbook and in advising other governance committees and the administration.
  - c. Prof. Gaudette will contact the Chair of COAP and Prof. Richman will contact the Chair of CTAF to begin to get feedback from those committees on several issues. These include possible additions to the contents of the dossiers of the tenure candidates, altering the tenure deliberation process for candidates from interdisciplinary programs, and re-examining the Department Head evaluation process currently carried out by COAP.
  - d. There is currently a slight disagreement between the procedural details of the grade appeal process as described in the Faculty Handbook and as described in the Undergraduate Catalog. COG will determine when and how the discrepancy arose and work to eliminate it.
6. The meeting adjourned at 10:59 am.

Respectfully submitted,

Mark Richman, Acting COG Secretary