

Minutes FAP Meeting #15 AY2016-17
January 12th, 2017; 9 a.m. – 10 a.m.
Faculty Governance Conference Room-SL225

In attendance: Tanja Dominko (Secretary), Tahar El-Korchi (Chair), George Pins, Jeffrey Solomon - Executive Vice President/CFO, Kristopher Sullivan - Assistant Vice President Academic Affairs

Invited Guest: Judi Trainor-Associate VP for Finance

Absent: Fabienne Miller

1. Agenda was approved as distributed.

2. Updates

- During the C-term, the Chair of the FBC, Prof. Miller, will be off campus advising at a project center and will not be able to participate in FBC meetings. FBC will appoint a subcommittee to further develop recommendations regarding vacation policies. Mr. Kevin Wheeler volunteered to chair the subcommittee, which will report on their progress back to FBC at the beginning of D-term.

- Mr. Solomon informed FAP of recent staff changes in Finance and Operations. A search for the new Controller is underway and Mr. Solomon invited FAP to participate in interviews and presentations of the finalists. The role of the Controller in setting financial policy and the leading role in day-to-day operations warrants that FAP be involved in the search process.

- Mr. Solomon provided an update on the process of evaluating proposal for replacement of Banner – the current Institute’s Enterprise Resource management system. The replacement is a major undertaking of the University both in time and resources. The process to full implementation of the transition between the new system and banner is expected to take 3 years. The system consists of three main modules that will be implemented in sequence. “Human Capital Management” will be implemented first, starting this spring. It will be followed by implementation of Finance-related module and lastly a Student-related module. Modules will also go live over time, beginning in January, 2018.

Proposals from several providers are being evaluated, such as the new version of Banner and a system called Workday. Recommendations will be made by the end of February, 2017. Mr. Solomon invited FAP to participate in the process as well, and asked for feedback on operations that relate to faculty-specific activities that are currently not managed through Banner, such as comprehensive Project management, undergraduate and graduate admissions, and online degree audits. The process will provide the opportunity to review all university’s business processes and improve them.

- FAP reviewed the final recommendation for Schools that will be included in this year’s Faculty salary survey. Rose-Hulman was added to the list to better balance inclusion of MIT, The committee had no further recommendations.

3. Approval of Minutes from Meeting #14, December 15th, 2016 was postponed.

4. Develop a format for operating budget presentation to the Faculty

The committee continued discussions regarding the content and format of budget reporting that will be informative and will allow better understanding of expenditures, such as institutional priorities and strategic plan, compensation and benefits breakdown, start-up package structure for new Faculty, and expenditures associated with sponsored research.

5. Adjourned at 11:05 am.

Tanja Dominko, Secretary