

Minutes of FAP Meeting #18 AY2017-18
16 February 2018; 11 a.m. – 12 noon
Faculty Governance Conference Room

In attendance: Tanja Dominko (Chair), Nancy Burnham (Secretary), Fabienne Miller, Tahar El-Korchi, Kristopher Sullivan - Associate Vice President for Academic Affairs

Absent: Jeffrey Solomon - Executive Vice President/CFO

1. The day's **agenda** was approved.
2. Chair Dominko and AVP Sullivan updated the committee on the **status of the Annual Planning and Budget Process (APBP)**.

Members of APBP met on February 12th for a day-long meeting and summarized divisional priorities. They presented corresponding prioritized requests for staff, capital expenditures and other resources that were identified as essential for implementation.

The Provost requested the five Academic Affairs priorities, representing a consolidated proposal from the academic Deans, the VPR, and the Library:

1. Continue growing T/TT faculty
 - 15 new TTT position are being requested:
 - a. 6 in Engineering, including a Department Head position in CEE;
 - b. 7 in Arts and Sciences, including a Department Head position in Humanities and Arts; and
 - c. 2 opportunity hires
 - 1 new Dean of Global Division
2. Focus on Faculty Development
 - Opportunities for limited-term leadership appointments
 - Expansion of the role of the Morgan Teaching Learning and Faculty Development Center
 - More intentional recruitment of T/TT faculty as advisors/directors of global projects
 - Identification of at-risk faculty and identification of contributing factors
3. Focus on faculty Retention
 - Proactive measures to boost the roles and recognition of faculty
 - Strategic use of endowed and one-time funds
 - Increase the academic and retention values of professorships
 - Partnership with Advancement to increase Fellowships and Professorships
 - Support faculty teaching and research through addition of lab managers and technicians

4. Continue to enhance excellence in research and our graduate programs, especially PhD
 - Implement year 2 of three-year plan to create 10 Presidential Fellows to recruit outstanding students from under-represented groups
 - continue creating new TA positions
 - continue strong graduate student professional development
5. Assure successful launch of Foisie Innovation Studio.

In total, 14 new staff positions were requested for implementation of all the above priorities. Associate VP Sullivan indicated that the above recommendations and justifications for these positions will be forwarded to the VP of Talent Development Ms. Jones-Johnson who will make recommendations to the President.

3. Chair Dominko expressed her disappointment that none of the recommendations developed by FAP (and endorsed by the VPR and the Dean of Graduate Studies) regarding the budget for support of Research Development Council core roles and responsibilities, were included in the request by Academic Affairs. The proposed RDC budget included resources such as support for career advancement, transitional research, summer research, research instrumentation, service contracts and repairs, large proposals, and research visibility, some of which are already supported in the operating and capital budgets.
4. **Update on Infrastructure and Facilities plans.** AVP Sullivan is developing a system to improve the process by which new equipment is being managed – from purchasing, identification of location, installation requirements, and resources to address all in a streamlined, efficient manner. While this process is being implemented (and resources earmarked) for new equipment being acquired on start-up packages; the same is not true for new equipment being proposed and funded on grant proposals. Current proposal tracking forms required by Department Heads, Deans, the VPR, and ultimately by the Office of Sponsored Programs need to be shared after awards are made the Associate VP Sullivan's office to plan for efficient and timely management of equipment acquired on grants.

Current Facilities improvements that will increase available space with the beginning of the next academic year will include completion of research space at 85 Prescott Street (Robotics) and at Gateway II (Photonics and PracticePoint), and renovation of former nuclear space in Washburn for multi-departmental use, lease of space at the Boston Seaport, and opening of the Foisie Innovation Studio.

5. FAP will review **minutes** from Meetings #16 and 17 remotely, with an e-vote planned for early next week.

Respectfully submitted,

Nancy A Burnham
FAP Secretary 2017-18