

Minutes of FAP Meeting #24 AY2017-18
April 23th, 2018; 11 a.m. – 12 noon
Finance and Operations Conference Room, Boynton Hall

In attendance: Nancy Burnham (Acting Chair, Secretary), Fabienne Miller, Jeffrey Solomon - Executive Vice President/CFO, Kristopher Sullivan – Associate Vice President for Academic Affairs

Absent: Tanja Dominko, Tahar El-Korchi

1. The day's agenda was approved.
2. The minutes of meeting #23 were approved with minor revisions.
3. Update on support of teaching and research by gender – AVP Sullivan met with Michelle Jones-Johnson to raise the issue. VPTD-CDO Jones-Johnson suggested that CGSR discuss this issue and propose recommendations.
4. FAP reviewed the proposed AY 2017-18 annual report prepared by Prof. Burnham.
5. FAP discussed additional possible agenda items for the next academic year including:
 - a. Development of guidelines and parameters including comparison schools for future salary reports
 - b. NTT faculty salary analysis
 - c. Understanding Corporate and Professional Education revenues and expenses. CPE contributes to WPI's overall graduate education with outreach and recruitment of student cohorts that otherwise would not contribute to our graduate credit revenues. Understanding the role and impact of CPE is therefore critical to the overall picture of our graduate programs
 - d. Report on allocation of resources to support teaching and research by gender
 - e. Understanding the impact of the Enterprise Transformation Program on campus and help with change management.
6. The meeting was adjourned.

Respectfully submitted,
Fabienne Miller
Acting Secretary