

**Minutes of FAP Meeting #8 AY2017-18**  
**23 October 2017, 11 a.m. – 12 p.m.**  
**Faculty Governance Conference Room, SL225**

In Attendance: Tanja Dominko (Chair), Nancy Burnham (Secretary), Fabienne Miller (RPC representative), Jeffrey Solomon – Executive Vice President and CFO, Kristopher Sullivan – Associate Vice President for Academic Affairs

Absent: Tahar El-Korchi (FBC Chair)

Invited Guest: Karen Troy (CGSR Chair)

- 1) The agenda was approved as amended.
- 2) Minutes from FAP Meetings #7 were approved as amended, with one update to be confirmed later.
- 3) Updates
  - a) Prof Miller reported that the CAMMACK retirement advisors conducted an annual training of RPC's fiduciary responsibilities. RPC reviewed the performance and approved the modification of WPI's retirement portfolio.
- 4) Institutional support of research activities

FAP is proposing new language that describes the charge, roles and responsibilities of Research Development Council that has not been active or funded since 2001. The role of the Research Development Council (RDC) is to serve as an advisory board to the Vice Provost for Research (VPR). RDC provides advice and assistance to the VPR on the development of research, research planning, and research policy. This will ensure coordinated investment and administration of research resources in order to continue to grow WPI research activities.

Discussion included the need to review current allocation of indirect cost return (ICR), the need for internal research funding opportunities, systematic and earmarked resources for large center and training grant proposals, limited submission review, maintenance and repairs research infrastructure, the role of RSI personnel and other topics.

The intent of the revised RDC description is to aid in strategic planning of a number of current and future research-related investments.

- 5) The meeting was adjourned at noon.

Respectfully submitted,

Nancy Burnham  
AY 2017-18 FAP Treasurer