Cover Page and Budget Justification

**Summer Sandbox Grants 2021**

**Department Initiatives and Expanded Impact Initiatives**

Submit to Debra Boucher (dlboucher@wpi.edu) by February 15, 2021

|  |  |
| --- | --- |
| **Names and Titles of Applicants** (designate one PI)**:** | **Department(s):** |
|  |  |
|  |  |
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|  |  |
|  |  |

**Title of Proposal:**

**Brief Proposal Description (maximum of 80 words, for publicity purposes):**

**Course(s) or Projects Affected:**

**Approximate Number of Students Affected Annually:**

**Total Funds Requested: $**

**Start Date:**

**End Date:**

**ENDORSEMENT** (this can be sent as an email message to dlboucher@wpi.edu)

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Signature of Department or Program Head of PI Date

Budget Details and Justification

|  |  |
| --- | --- |
| **Student support** (specify hourly wage, estimated hours, time period, and activities). | **$** |
| *Explanation and justification:* |
| **Faculty compensation** (specify individuals, time period, and activities) | **$** |
| *Explanation and justification:* |
| **Travel and/or professional development activities** | **$** |
| *Explanation and justification:* |
| **Supplies, software, equipment** (itemize and explain why department capital or IT budgets are not an appropriate source of funding) | **$** |
| *Explanation and justification:* |
| **Assessment/evaluation support** | **$** |
| *Explanation and justification:* |
| **Other costs (itemize)** | **$** |
| *Explanation and justification:* |
| **TOTAL =**  | **$** |

**Project Description:** This narrative should not exceed two pages. The narrative should discuss:

* + 1. ***Need for the project:*** Describe the course to be taught or projects to be advised, including a discussion of how the course meets a need during the academic year;
		2. ***Approach***: Describe what new approaches to teaching and advising you will be learning or developing;
		3. ***Outcomes:*** Describe how you will measure the impact of the work and, if appropriate, how you will share the results within and outside WPI;
		4. ***Project timeline***