Community Check-in Survey:
THANK YOU for all the wonderful feedback you shared last week about A term. Your thoughts will help us to know what's working and what needs adjusting.

This week, we would love your help tackling how to build a meaningful schedule to manage work. What tool(s) do you use for your schedule? What works for you? What resources/templates could WPI provide?
Share your answer in the 30 second community check-in.

The check-in is also a place to let us know if there are any tips you want to learn about, ask questions, and share a word for the Glossary of Academic Terms.

Have an academic question you aren’t sure who to ask?
Email UndergradStudies@wpi.edu or Virtual@wpi.edu.
Useful Resources that Support Learning Checklist:

- **Office hours are key for connecting and asking questions.** They are one of the best ways to ask questions quickly that come up when watching lectures or doing homework. Hear from a student about office hours.

- **We hear you that many are still figuring out how to connect with peers.** Here are a few tools that might be helpful:
  - If your class doesn't have a Teams site (or something similar), see if there's a way to set one up so you can ask peers questions and set up study groups. Learn more about Teams.
  - Let your professor know you want to connect with other students.
  - Check out SMART studying times on Zoom through Academic Advising. Learn more by emailing academic-advising@wpi.edu.

- **Suggestions for groups and teams:**
  - On campus groups can use the WPI app to find study space.
  - Groups struggling with different time zones and locations can reach out to your professor or the SWEET Center who can help you with a team contract and other group expectations.

- **Manage time with a schedule to help with feeling overwhelmed.** We hear you that times can feel overwhelming. Try using a schedule to help with this feeling that builds in study time, homework, classes, meals, and a fun break. Include due dates for all assignments. Check out the excel template for A term or try using Outlook.

- **Check your B Term schedule.** Now that we're over halfway through the term, make sure your B term schedule is ready to go. With only 4 days between A and B term, you want to be prepared for B term before the break starts so you can rest and relax during the break.

- **Sophomore Peer Learning Mentoring Program kicks off.** Undergraduate Studies has worked with Academic Advising, and other offices, to develop an academic peer mentoring program for sophomores. Juniors and seniors, sign up through 9/29 to be a mentor. Sophomores, sign up to be paired with
a mentor. You can also nominate a sophomore or junior/senior you know who would be a great fit!

Resources
Virtual Learning Support -- WPI Canvas (including Online Student Center)
WPI Zoom -- IT Services & Support -- WPI Hub -- Academic Advising
Office of the Registrar -- Office of Accessibility Services -- Library
Writing Center -- SWEET Center -- Office of Multicultural Affairs
Student Development & Counseling Center -- Career Development Center
Dean of Students Office -- Student Activities -- WeAreWPI

Tips for Online Learning

1. CREATE YOUR SPACE
   - Find a comfortable chair
   - Set up good lighting
   - Gather necessary supplies
   - Cut down on clutter
   - Minimize distractions

2. MAKE A PLAN
   - Establish a daily routine
   - Enjoy healthy meals
   - Schedule blocks of study time
   - Exercise regularly
   - Practice time management

3. GET ORGANIZED
   - Check out Canvas or WPI's student center
   - Schedule regular check-ins
   - Use your calendar
   - Note: Tips for Online Learning

4. REACH OUT
   - Contact professors as needed
   - Connect with RAs for help
   - Create online study groups
   - Stay connected with friends
   - Don’t be afraid to ask questions

Each week, you’ll receive this email to support and guide you through the process of virtual learning. In the meantime, if you have a question related to academics and are having trouble finding the answer, look at our FAQ page or email us at UndergradStudies@wpi.edu or Virtual@wpi.edu.

Copyright © 2020 WPI, All rights reserved.