

# Academic Dishonesty Departmental Agreement Form

DEPARTMENT NAME:

STUDENT NAME:

STUDENT ID:

COURSE NAME/NUMBER:

DATE OF VIOLATION:

TERM: A B C D E

This agreement is to inform the Dean of Students Office that the above named student has committed a violation of the WPI Academic Honesty Policy. **CHARGE(S):**

**DESCRIPTION OF VIOLATION:**

**SANCTION IMPOSED:**

I have informed the student that they have the right to plead not responsible to the charge of academic dishonesty and to exercise their right to have the case heard by the Campus Hearing Board (CHB). I have also informed the student that by signing this agreement, they accept responsibility for the charge, waives their right to bring this matter to the Campus Hearing Board, and agrees to resolve this matter as indicated above.

In addition, I have informed the student that a copy of this agreement will be kept on file in the Dean of Students Office, and per the WPI Academic Honesty Policy, **any second or subsequent violations are automatically forwarded to the CHB for resolution. Sanctions imposed by the CHB may include disciplinary suspension or expulsion from WPI.** *The student is encouraged to meet with a Research & Instruction Librarian at WPI's Gordon Library, and with a tutor at the WPI Writing Center, to learn more about plagiarism and properly incorporating and crediting sources.*

Per the Conduct Records Policy, disciplinary records for any act of academic dishonesty are retained in the Dean of Students Office, and are reportable for two years from the date of graduation or withdrawal from WPI, except when the sanction includes suspension or expulsion. In cases resulting in suspension or expulsion from WPI, disciplinary records shall be kept in perpetuity. Disciplinary records may be shared internally (e.g. Project Center, Honor Societies, etc.) or externally (e.g. Graduate School, employer, etc.) only with the written permission from the student.

I understand that if I do not wish to sign this agreement or I have questions about the WPI conduct process, I should contact the Dean of Students Office to discuss the options available for resolution. The Dean of Students Office is located in the Rubin Campus Center, Suite 226, 508-831-5201, dean-of-students@wpi.edu.

I understand that by Signing this form, I am admitting responsibility for violating the Academic Honesty Policy. This decision may not be withdrawn or changed.

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STUDENT'S SIGNATURE

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PRINTED NAME

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DATE

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FACULTY SIGNATURE

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PRINTED NAME

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DATE