

# Academic Dishonesty Departmental Agreement Form

DEPARTMENT NAME:

STUDENT NAME:

STUDENT ID:

COURSE NAME/NUMBER:

DATE OF VIOLATION:

TERM: A B C D E

This agreement is to inform the Dean of Students Office that the above named student has committed a violation of the WPI Academic Honesty Policy. **CHARGE(S):**

**DESCRIPTION OF VIOLATION:**

**SANCTION IMPOSED:**

I have informed the student that he/she has the right to plead not responsible to the charge of academic dishonesty and to exercise his/her right to have the case heard by the Campus Hearing Board (CHB). I have also informed the student that by signing this agreement, he/she accepts responsibility for the charge, waives his/her right to bring this matter to the Campus Hearing Board, and agrees to resolve this matter as indicated above.

In addition, I have informed the student that a copy of this agreement will be kept on file in the Dean of Students Office, and per the WPI Academic Honesty Policy, **any second or subsequent violations are automatically forwarded to the CHB for resolution. Judicial sanctions imposed by the CHB may include disciplinary suspension or expulsion from WPI.** *The student is encouraged to meet with a Research & Instruction Librarian at WPI's Gordon Library, and with a tutor at the WPI Writing Center, to learn more about plagiarism and properly incorporating and crediting sources.*

Disciplinary records for any act of academic dishonesty are retained in the Dean of Students Office, and are reportable for two years from the date of graduation or withdrawal from WPI, except when the sanction includes suspension or expulsion. In cases resulting in suspension or expulsion from WPI, disciplinary records shall be kept in perpetuity. Disciplinary records may be shared internally (e.g. Project Center, Honor Societies, etc.) or externally (e.g. Graduate School, employer, etc.) only with the written permission from the student.

If the student does not wish to sign this agreement or if he/she has questions about the WPI judicial process, he/she is encouraged to contact the Dean of Students Office to discuss the options available for resolution. The Dean of Students Office is located in the Rubin Campus Center, Room 226, 508-831-5201, [dean-of-students@wpi.edu](mailto:dean-of-students@wpi.edu).

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STUDENT'S SIGNATURE

PRINTED NAME

DATE

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FACULTY SIGNATURE

PRINTED NAME

DATE