

## INTERNSHIP (CPT) DATA SCIENCE GUIDELINES

- *The information in this guideline complements the Internship rules in the Graduate Catalog.*
- *Please familiarize yourself with the Internship details in the Graduate Catalog before proceeding with the guidelines included in this document.*

### OBJECTIVE

- The Internship program is an integral component of the Data Science degree intended to augment the Data Science students' professional development and career readiness.
- The right balance between an internship and course coverage ensures the highest quality training of WPI Data Science graduating students

### GUIDELINES

1. The maximum number of internship credits that can count towards your degree is **3**.
2. Registering for an internship with **0 credits** is allowed **only after using the 3 credits that will count towards your degree**
3. All internships must be relevant to the Data Science major.
4. Full-time internships during the MS degree are expected to be done **during the summer semester**.
5. During a full-time internship, students may register for **at most 1 course**.
6. During a full-time internship, students **may not register for a GQP**.
7. During a part-time internship, students may register for **at most 2 courses**.
8. During a part-time internship, students **may take GQP**, but no other courses concurrently.
9. A part-time internship is **at most 20** hours a week.
10. Student must register for graduate internship course designated **DS5900**.
11. Student must submit all forms below electronically on the **DS Graduate System**.
  - Plan of Study
  - Official Offer Letter which **must specify exact (or max) number of work hours** per week
  - Unofficial WPI Transcript
  - Graduate Internship Registration Form