Women’s Impact Network (WIN) Grant Guidelines

Purpose
The WPI Women’s Impact Network (WIN) is a group of WPI alumnae, parents and friends whose mission is to provide pathways to advance women at WPI through support of critical activities that create a positive impact in the WPI community. All WIN members will have the opportunity to collectively designate their investment in areas that intersect with WPI’s strategic priorities. By voting on the allocation of funds to be distributed for WIN Impact Grants, WIN members will have the ability to focus on causes that are most meaningful to them.

Grant Applications

Eligibility/General Requirements for Applicants
The Women’s Impact Network (WIN) invites grant proposal applications for projects and initiatives from the WPI community which meet the following grant criteria:

- Provide pathways to advance women at WPI
- Increase the number of women in Science, Technology, Engineering, Mathematics (STEM) fields
- Create a positive difference in the extended WPI community
- Elevate WPI’s impact and extend its reach around the globe.

Various individuals and groups at WPI are eligible to apply for WIN Impact grants including:

- Individual undergraduate or graduate students
- IQP, MQP, GQP or other project teams
- WPI student groups
- WPI faculty and administrative staff

The projects/initiatives receiving WIN grants can be independent projects, collaborative projects working between multiple disciplines at WPI, new programs, or partial support of an existing program. With the above criteria in mind, the following types of projects, programs and initiatives are considered appropriate for WIN Impact Grants:

- Seed money for entrepreneurial endeavors for women resulting from undergraduate, graduate and faculty research work
- Funding for the continuation of Global Project work
- Funding for Professional and Leadership programs, including:
  - Programming related to the development of women
  - Undergraduate and graduate women group participation in leadership seminars and workshops
  - Guest speakers who offer dialogue on women’s issues
- Summer stipends for graduate and undergraduate students working on WPI faculty-led research
- Workshops or programming related to women graduate student professional development
- Partial funding for existing WPI Pre-Collegiate Outreach Programs (Camp Reach, Tech Girls, Girls Who Code) or sponsorship of new Pre-Collegiate Outreach Programs
- WPI female faculty research, training or development
- Scholarships/fellowships for undergraduate or graduate women wishing to engage in projects

**Award Amounts and Number of Awards**
- The number of grants and the size of grants awarded are dependent on total contributions to WIN during the WPI Fiscal year July 1, 2016 through June 30, 2017. It is our intent to award grants equal to the total contributions made during the current fiscal year. Any contributions collected in the current fiscal year that are not awarded will rollover to the next grant award cycle.
- Suggested grant amounts are between $1,000 and $50,000. While we anticipate that most grants will have a duration of 1 year or less, grants will be based upon the completion of the project/initiative not a calendar date and can be spent over a period longer than 1 year.
- If a project’s total budget is greater than the size of the WIN grant, other sources of support must be stated and appropriate documentation from other funding partners must be provided.
- If the total grant award is not spent, the remainder will be returned to WIN. These additional funds will be distributed in the next grant cycle.

**Application Process**
The following is a timeline for the WIN application grant process:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
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<tbody>
<tr>
<td>WIN Impact Grant Applications Open</td>
<td>May 1, 2017</td>
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<tr>
<td>WIN Impact Grant Applications Close</td>
<td>June 30, 2017</td>
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<tr>
<td>WIN Impact Committee completes list of finalists for grant awards</td>
<td>July 28, 2017</td>
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<tr>
<td>Voting opens for full WIN membership for grant awards</td>
<td>July 31, 2017</td>
</tr>
<tr>
<td>Voting closes for full WIN member for grant awards</td>
<td>August 14, 2017</td>
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<tr>
<td>Announcement of Grant Award Recipients</td>
<td>September 30, 2017</td>
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- The WIN Grant Application will be posted on the WIN website on May 1, 2017. WIN grant applications will be accepted online at [http://wpi.imodules.com/win-grant](http://wpi.imodules.com/win-grant). The application deadline is June 30, 2017 at 5:00 PM.
• All grant applications must include the name(s) and contact information for all WPI students and staff participating in the project and/or initiative. Also, all grant applications must have a WPI faculty member or WPI administrative staff advisor (sponsor) specified on the application.
• The WIN Impact Committee (or WPI) will provide grant proposal assistance. Please contact Donna Stock by phone at 508-831-6073 or email at WINImpactGrant@wpi.edu as early as possible.

Selection of Award Recipients
• The WIN Impact Committee will review the grant proposal applications and select the finalists by July 28, 2017. A rubric will be used to select the finalists upon which all WIN members can vote.
• A summary of all eligible applications will be made available to the full WIN membership from July 31, 2017 until August 14, 2017. Grantees will be selected by the full WIN membership.
• Award recipients will be announced on September 30, 2017 at the WIN Annual Networking Event.

Grant Progress Tracking
• Grant awards will be monitored and administered by the WIN Impact Committee. A member of the Impact Committee will be assigned to each grantee as an advisor. The WIN Impact Committee advisor will check in quarterly with grant recipients to verify progress and aid with any issues.
• Award recipients must submit a final report to their WIN Impact Committee advisor within 30 days of the conclusion of the project/initiative or by June 30th of the following year, whichever comes first. This report should reference how the WIN Grant influenced your project, and include successes, challenges and a detailed comparative budget report.