



# WPI

## Office of Student Aid & Financial Literacy

100 Institute Road  
Worcester, MA 01609-2280  
www.wpi.edu

Submit this form to:

[finaid@wpi.edu](mailto:finaid@wpi.edu)

Fax: 508-831-5039

### Profile Waiver Request Form for Noncustodial Parent

*Noncustodial parent is the parent with whom the student does not live*

Requests based solely on your noncustodial parent's unwillingness to contribute or submit application materials are not considered. If your waiver request is denied, your financial aid file will not be reviewed for institutional need-based financial aid until a CSS Profile from your noncustodial parent has been submitted and reviewed.

#### Student Information

Name: \_\_\_\_\_

WPI ID: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Permanent Address: \_\_\_\_\_

Biological or adoptive parents' marital status (check all that apply)

Divorced      Separated      Never Married      Noncustodial parent deceased

Custodial Parent Remarried \_\_\_\_\_ Noncustodial Parent Remarried \_\_\_\_\_  
DATE (Month & Year)      DATE (Month & Year)

#### NONCUSTODIAL PARENT INFORMATION

Noncustodial Parent Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Noncustodial Parent Email Address: \_\_\_\_\_

Noncustodial Parent Mailing Address: \_\_\_\_\_

#### FREQUENCY OF CONTACT

How many times in the past year has the student had contact with the noncustodial parent? \_\_\_\_\_

What was the nature of the contact (i.e. letter, visit, phone call)? \_\_\_\_\_

If no contact in the past year, indicate the date and nature of the student's last contact with their noncustodial parent

#### Child Support

Did the noncustodial parent pay child support in the past      YES      NO

year? If yes, indicate the total amount paid for the student      \$

If no, indicate the last year he/she paid child support

Support is (check all that apply)      Voluntary      Court Ordered      Paid by Wage Garnishment

Indicate the expected date child support will end for the student

## THIRD PARTY DOCUMENTATION

Please provide our office with one letter from an impartial third party that verifies the relationship the student has with the noncustodial parent. Examples of acceptable third party individuals include a counselor, clergy member, high school official, or another third party source familiar with your situation in a professional capacity. Letters from family members or friends will not fulfill the requirement.

Third party letter requirements:

- Must be on letterhead and must include phone number
- Must indicate the person's relationship to the student
- Must indicate the length of time he/she has known the student
- Must address the understanding of the lack of relationship between the student and the noncustodial parent
- Must be signed by the impartial third party

## CUSTODIAL PARENT STATEMENT

Please provide a brief explanation regarding the extenuating circumstances with the noncustodial parent to help us better understand your situation. Attach any legal orders (i.e. restraining order, police reports, etc.) or any other supporting documentation that helps explain your situation.