

# CAREER PLAN FOR JUNIORS

	What you Need to Do	How or Why?
UPDATE	Your resume and have it critiqued by the CDC	<ul style="list-style-type: none"> <li>Add the summer's internship or work experience and new skills and projects, and make any necessary changes in your information. Add your IQP as soon as the project begins with as much detail as possible. Ask for help from the CDC.</li> </ul>
ATTEND	CAREER FAIRS CDC Workshops/ Presentations Company Information Sessions	<ul style="list-style-type: none"> <li>In September and February (for all majors).</li> <li>To learn more about interviewing skills, cover letter &amp; and resume writing, internship/co-op and job search strategies, graduate school, and more!</li> <li>To learn about summer internship positions/potential full-time opportunities, and to introduce yourself to representatives and keep in touch.</li> </ul>
CONSIDER	A Co-Op position	<ul style="list-style-type: none"> <li>Where you work for 6-8 months to gain in-depth, hands-on &amp; related experience.</li> <li>You do not take classes during this time period, nor pay tuition.</li> <li>Co-ops are paid employment opportunities that enhance your experience &amp; resume. Something to consider especially if you transferred in a lot of AP credit.</li> </ul>
	Taking courses outside your major	<ul style="list-style-type: none"> <li>These courses may make you more marketable and help you target a specific career path. Think about adding a minor.</li> </ul>
	Going to graduate school	<ul style="list-style-type: none"> <li>Request information and application materials. Meet with a CDC staff member to gain additional information. Learn if graduate school is right for you and how to search for programs.</li> <li>Learn about GRE, GRE Subject Tests, and other graduate application tests, begin preparing, and take tests</li> <li>Identify 2-3 references (faculty, past supervisors, advisors, etc.)</li> </ul>
MEET	With a CDC staff member	<ul style="list-style-type: none"> <li>To discuss your career interests, options, and how to research potential careers, companies, industries, and graduate schools.</li> </ul>
RESEARCH	Specific careers, industries, and companies	<ul style="list-style-type: none"> <li>Identify and gain clarity and confidence on a career path. Clarify short-term and long-term goals. Build a list of 25-30 companies on your A list and on your B list.</li> <li>Meet with CDC staff to learn how to best use Handshake, CareerShift, Focus2, and GoingGlobal.</li> </ul>
PURSUE	Leadership positions	<ul style="list-style-type: none"> <li>In your clubs and organizations. Build your teamwork and management skills through extracurricular activities and professional societies. Add to your resume!</li> </ul>
JOIN	Professional Associations	<ul style="list-style-type: none"> <li>Read related information. Attend conferences and networking events. Learn about your field and resources of interest; a great resource to review is the Career Outlook page associated with your major. Search for internships.</li> </ul>
CONDUCT	Informational interviews	<ul style="list-style-type: none"> <li>To begin developing your network. Begin connecting with individuals in your field (especially WPI alumni) to learn about career and industry information, to connect use <a href="https://www.linkedin.com/alumni">Linkedin.com/alumni</a>. Join mentor programs.</li> </ul>
FIND	Three professors, advisors, or supervisors	<ul style="list-style-type: none"> <li>To serve as references if needed upon applying for positions or graduate school.</li> </ul>

**Career Development Center**  
 Project Center  
 508-831-5260 | [cdc@wpi.edu](mailto:cdc@wpi.edu)  
[wpi.edu/+cdc](http://wpi.edu/+cdc)



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