

Request for Reduced Course Load



I wish to apply for a Reduced Course Load for:

Fall, A/B Term Spring, C/D Term
Year 20 ____

****Note if this is your first time completing this form please contact the Office of Accessibility Services at: accessibilityservices@wpi.edu or by phone at 508-831-4908****

Part I: Please Print:

Name: _____
Student ID #: _____
Major: _____
Email: _____

Documentation on file with the Office of Accessibility Services: Yes No

Please note: Students who have registered with the Office of Accessibility Services and have documentation that demonstrates that they have a disability under the American Disabilities Act or have a documented medical condition that may preclude them taking a standard course load of 6/3rds units per semester may qualify for a reduced course load. A reduced course load is defined as course registration of 4/3 units per semester. Typically, students will register for two 1/3 units per term. Registration may include one physical education course per semester. Students who are on a RCL are considered full-time students.

Statement of Understanding:

I understand that I am responsible for contacting my major advisor or academic advising for advice on making appropriate schedule changes/course selection. I also understand that if I register for courses above the allowed limit for any semester, I will be financially responsible for the full-time cost of attendance. I understand that it is my responsibility to contact the Office of Student Aid and Financial Literacy to inquire about how going on a Reduced Course Load may affect my financial aid or scholarships.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Part II: Approvals:

Office of Accessibility Services: _____ Date: _____

Supporting Medical Documentation Provided Yes No

Registrar's Office: _____ Date: _____ Approved Denied (Circle)

Notify Bursar's Office: _____ Date: _____

Notify Financial Aid Office: _____ Date: _____