



## NSF CAREER Additional Requirements

*This checklist is meant to be used as a guide and does not replace the detailed requirements for submission information, which are found in the solicitation and NSF Proposal and Award Policies and Procedures Guide (PAPPG)*

Eligibility	
<b>PI Eligibility</b>	<ul style="list-style-type: none"> <li>- May only submit one proposal per cycle</li> <li>- May not participate in more than 3 competitions</li> <li>- Be in a tenure-track position, but currently untenured</li> <li>- Have not previously received a CAREER award</li> </ul>
Required Document	
<ul style="list-style-type: none"> <li>- Cover Sheet</li> </ul>	<ul style="list-style-type: none"> <li>- NSF Unit of Consideration: Identify the disciplinary program you are applying to</li> <li>- Project Title must begin with "CAREER:"</li> <li>- CO-PI's are not permitted</li> </ul>
<ul style="list-style-type: none"> <li>- Project Description</li> </ul>	<p>The Project Description needs to include:</p> <ul style="list-style-type: none"> <li>- A description of the proposed research project, including preliminary supporting data, specific objectives, methods and procedures to be used, and expected significance</li> <li>- A description of the proposed educational activities and their intended impact</li> <li>- A description of how the research and educational activities are integrated or synergistic</li> <li>- Results of prior NSF support if applicable</li> </ul>
<ul style="list-style-type: none"> <li>- Budget</li> </ul>	<ul style="list-style-type: none"> <li>- Minimum of \$400,000 for all directorates <i>EXCEPT: BIO, ENG, or OPP</i> which have a minimum of \$500,000</li> </ul>
Additional Supplementary Documents	
<ul style="list-style-type: none"> <li>- Departmental Letter</li> </ul>	<ul style="list-style-type: none"> <li>- <b>A proposal submitted without this letter will be returned without review</b></li> <li>- No more than 2 pages</li> <li>- See solicitation for required elements</li> </ul>
<ul style="list-style-type: none"> <li>- Letters of Collaboration</li> </ul>	<ul style="list-style-type: none"> <li>- Letters of Collaboration should follow a single sentence format:                      "If the proposal submitted by Dr. [insert full name of the PI] entitled [insert proposal title] is selected for funding by the NSF, it is my intent to collaborate and/or commit resources as detailed in the Project Description, or the Facilities, Equipment or Other Resources section of the proposal"</li> </ul>
Proposal Compliance	
<ul style="list-style-type: none"> <li>- Proposal Classification Form is required for all submissions to BIO</li> </ul>	
<ul style="list-style-type: none"> <li>- Proposals that are not in compliance with the items listed above will be <b>returned without review</b></li> </ul>	

**A heavy volume of proposal submissions on CAREER deadline day has caused the NSF system to crash in previous years. We highly encourage you to submit your proposal at least three days in advance.**